

FINAL

**Woodside Park Units 2, 3 and 4 HOA
Minutes of Meeting of the Board of Directors
February 19, 2014**

Present: Jackie Brutout (Treasurer), Kathy Lower (Secretary), and Ed Samberg. **Absent:** Linda Perry. **Also present:** Kelly Flynn and Sharon Evridge. The meeting was called to order at 7:25 p.m. at the home of Jackie Brutout.

Quorum: Established.

Approval of Minutes: **MOTION** made, seconded and approved to accept the minutes of the January 18, 2014 Board Meeting and the January 23, 2014 Special Board Meeting.

Meeting Chair: Treasurer Jackie Brutout chaired the meeting in light of the vacancies in the President and Vice President positions. Jackie informed the rest of the board that Director Terry Hylland resigned on January 24, 2014.

Treasurer's Report: Jackie reported that she had ordered and received the Fire Danger sign at a cost of \$209.80, in furtherance of Firewise Action Plan Item 1. She also will order the banners announcing the Firewise Event on April 5 and will include language referring to the Units 2, 3 and 4 election of officers. The banners will be mounted on the Woodside Park entrance signs. She also reported that to date we have received 69% of member dues payments based on 108 members in 2013. Finally, she reported that she has obtained the necessary permit for the Pine Valley large shelter for the Annual Picnic in July. Jefferson County now requires a certificate of insurance in connection with permits and Jackie will obtain one from our insurance company. **MOTION** made, seconded and approved to accept the Treasurer's report.

Old Business

Spring General Membership Meeting: The spring edition of the Newsletter, which contains the announcement of the Spring General Membership Meeting, should be distributed by March 10. Kathy will draft the Newsletter and submit it to the board for comments. The Newsletter will include, among other things, an announcement of the election for President and Vice President; a notice that only members who have paid dues for 2014 may vote; a means for members to request an absentee ballot; a schedule of upcoming HOA events; an In Memoriam insert regarding Don Haner, which Bob Banks will draft; an updated business and services directory with commentary regarding our new requirement for annual notice from each advertiser of his/her/its interest in renewal. Once finalized, Kathy will send the Newsletter to Cathy Banks for electronic distribution and will mail a copy to the three members who have requested snail mail distribution.

Sharon Evridge has volunteered to put her name on the ballot for President. Other nominations for President and Vice President will be solicited in the Newsletter and from the floor at the General Meeting.

DRAFT

Ken Evridge has volunteered to make coffee for the meeting, and each board member will bring munchies.

Trails Committee: Jackie reported that she received a letter dated February 9, 2014 from Architectural Control Committee member Bob Banks proposing that the ACC take over all responsibility for the Unit 2, 3 and 4 trail system, in light of the resignation of Terry Hylland who had chaired the HOA Trails Committee. MOTION made, seconded and approved unanimously to accept the ACC proposal.

Firewise Committee Report: We discussed the developing agenda for the Firewise Event that will follow the Spring General Membership Meeting on April 5. Kathy will check with her daughter in law regarding participation by Colorado FireBreak. Kathy will also look into a release of liability to be signed by all people who volunteer at the Firewise Event to assist with fire mitigation on neighbors' properties when our mitigation schedule solidifies.

Website: Kathy reported that the website is still a work in progress.

New Business

Appointment of Director to replace Terry Hylland: MOTION made, seconded and approved unanimously to appoint Woodside Park resident Kelly Flynn as Director for 2014.

Equestrian Center: With the passing of Don Haner, who so ably oversaw the Equestrian Center for many years, we need to appoint a new overseer. Sharon Evridge volunteered for duty and her offer was accepted.

Adjournment: MOTION made, seconded and approved unanimously to adjourn at 8:22 p.m.

/s/ Kathy Lower
Secretary