

FINAL

**Woodside Park Units 2, 3 and 4 HOA
Minutes of the General Membership Meeting
October 25, 2014**

Board Members Present: Sharon Evridge (President); Melissa Fisher Faler (Vice President); Jackie Brutout (Treasurer), Kathy Lower (Secretary), Ed Samberg, Linda Perry and Kelly Flynn (Directors at Large). The meeting was called to order at 10:00 a.m.

Quorum: Established.

President's Remarks: Sharon welcomed the members and introduced the 2014 HOA officers and directors.

Old Business:

Treasurer's Report: Jackie reported. We have 133 paid members as of today. We have \$5,664.12 in the bank.

Recap of 2014 Community Activities: Board members reported on the community activities conducted during the year, including the Road Cleanup Day on May 3; the Fishing Derby on June 7; and the General Membership Meeting and Annual Picnic on July 26.

Firewise Update: Members of the Woodside Firewise Committee updated the assembled HOA members on the Committee's activities and news, including the status of the slash collection program to be implemented in local communities by Jefferson County; the Committee's pursuit of grant monies to aid with expenses incurred by Woodside Units 2 through 5 residents in connection with fire mitigation efforts on their properties; the availability of a tax credit against Colorado state income taxes for expenses incurred in connection with fire mitigation efforts on individual properties (found at C.R.S. § 39-22-104(4) (n)); and the opportunity to apply for mitigation assistance through the Bailey Healthy Forests Initiative at www.baileyhealthyforests.org. The Committee opened the floor to discussion of the items in its report and a lively exchange ensued. The Committee took several suggestions from the HOA members under advisement.

The Committee also conducted a raffle for a green reflective address sign and awarded prizes to the Woodside residents who accumulated the most hours spent on mitigation activities and the most money spent on such activities.

Equestrian Center Update: Sharon Evridge updated members on activities over the summer, including eradication of invading rodents; discing of the arena to eliminate holes dug by the rodents and to make the arena generally safer for horses; maintenance on EC buildings; and the addition of a sign naming the Center in memory of the late Don Haner, a Woodside resident who volunteered many hours at the Equestrian Center over many years.

Trails Update: Bob Banks, a member of the Woodside Architectural Committee, reported on the state of the Woodside trails system.

New Business

Presentation to the assembled membership: Ronnie Warren, a Woodside resident and a Program Analyst with the Federal Emergency Management Agency (FEMA), gave a presentation on Emergency Preparedness. Mr. Warren distributed several handouts, copies of which are attached to these minutes.

Election of Officers and Directors for 2015: The final order of business was the election of officers and directors for calendar year 2015. Outgoing President Sharon Evridge introduced the slate of candidates who had put their names in the running, as follows:

President:	Kathy Lower
Vice President:	Kelly Flynn
Treasurer:	Jackie Brutout
Secretary:	Lorna Serber
Director at Large:	Linda Perry
Director at Large:	Ed Samberg
Director at Large:	Melissa Fisher Faler

Sharon invited additional nominations from the floor. When no other nominations were forthcoming, the proposed candidates were elected by acclaim. The members thanked Sharon for her excellent service as President in 2014.

Adjournment: MOTION made, seconded and approved unanimously to adjourn at 12:20 p.m.

/s/ Kathy Lower
Secretary

Woodside Homeowners Association Meeting

October 25th, 2014

Personal Preparedness and Safety

www.ready.gov

<http://www.parkco.us/index.aspx?NID=77>

<http://www.coemergency.com/>

Be Informed

- Know Your Community Plans (Local Emergency Management EOP)
- Evacuation Routes or Shelter In Place
- Pandemic Planning (Mass Immunization and Prophylaxis Plan)
- Emergency Alerts (Code Red, NOAA Weather Radio, Other Social Media/Apps)
- Know Your Hazards and Risks (Natural, Man Made, Technological/HazMat)

Make A Plan

- Know Your Threats and Risks (wildfire, winter storm, power outage)
- Communications (amateur radio, FRS/GMRS/CB radio, mobile phone, land-line phone)
- Emergency Plan (where will you meet, legal documents, contact list in and out of state)
- Special Needs (those with access and functional needs)
- Animals (pets and livestock)

Disaster Kit

- Food (storage, preparation, utensils, expiration dates, stoves, box ovens)
- Medications (Devices, Prescriptions and OTC)
- Water (bottled, filtration pump, purification tablets)
- Clothing (season appropriate)
- Foot Wear (season appropriate)
- Entertainment (board games, cards, checkers, chess)
- Kids (clothing, entertainment, food/snacks, homework,
- Pets (kennel, food, water, medications, leash)
- Shelter (tent, sleeping bags, wool blanket)
- Miscellaneous (flashlight, fire starter, water purifier, pen/paper, sanitation kit, utility tool, PPD)

Get Involved

- Community Emergency Response Team CERT (training available)
- Local Emergency Management
- Local Sheriff's Department
- Amateur Radio-Amateur Radio Emergency Service
- Additional Training (EMI, AHA, Red Cross, Salvation Army)
- Volunteer for Community Preparedness Exercises

Ronnie Warren - ronnie.warren@fema.dhs.gov - FEMA Region-VIII - National Preparedness Division
303-775-5510 - ronniewarren677@yahoo.com - Park County Sheriff's Department – Reserve Deputy



Important Information (continued)

Family Information

Name: _____ Date of Birth: _____

Social Security Number: _____

Important Medical Information: _____

Name: _____ Date of Birth: _____

Social Security Number: _____

Important Medical Information: _____

Name: _____ Date of Birth: _____

Social Security Number: _____

Important Medical Information: _____

Name: _____ Date of Birth: _____

Social Security Number: _____

Important Medical Information: _____

Name: _____ Date of Birth: _____

Social Security Number: _____

Important Medical Information: _____

Name: _____ Date of Birth: _____

Social Security Number: _____

Important Medical Information: _____

Medical Contacts

Doctor: _____

Phone: _____

Doctor: _____

Phone: _____

Pediatrician: _____

Phone: _____

Dentist: _____

Phone: _____

Dentist: _____

Phone: _____

Specialist: _____

Phone: _____

Specialist: _____

Phone: _____

Pharmacist: _____

Phone: _____

Veterinarian/Kennel: _____

Phone: _____

Insurance Information

Medical Insurance: _____

Phone: _____

Policy Number: _____

Homeowners/Rental Insurance: _____

Phone: _____

Policy Number: _____

Text, don't talk!

Unless you are in danger, send a text. Texts may have an easier time getting through than phone calls, and you don't want to tie up phone lines needed by emergency workers.





Family Communication Plan

**Let them know
you're OK!**

Pick the same person for each family member to contact. It might be easier to reach someone who's out of town.

Emergencies can happen at any time. Does your family know how to get in touch with each other if you are not all together?

Before an emergency happens, have a family discussion to determine who would be your out-of-state point of contact, and where you would meet away from your home — both in the neighborhood and within your town.

Important Information

Fill in this information and keep a copy in a safe place, such as your purse or briefcase, your car, your office, and your disaster kit. Be sure to look it over every year and keep it up to date.

Out-of-Town Contact

Name: _____
Home: _____
Cell: _____
Email: _____
Facebook: _____
Twitter: _____

Neighborhood Meeting Place:

Regional Meeting Place:

Work Information

Workplace: _____
Address: _____
Phone: _____
Facebook: _____
Twitter: _____
Evacuation Location: _____

Workplace: _____
Address: _____
Phone: _____
Facebook: _____
Twitter: _____
Evacuation Location: _____

School Information

School: _____
Address: _____
Phone: _____
Facebook: _____
Twitter: _____
Evacuation Location: _____

School: _____
Address: _____
Phone: _____
Facebook: _____
Twitter: _____
Evacuation Location: _____

School: _____
Address: _____
Phone: _____
Facebook: _____
Twitter: _____
Evacuation Location: _____





Questions & Answers About READY Pets



You should always plan to evacuate with your pets. Pack a kit to sustain yourself, family members and pets for at least 72 hours, and remember to rotate kit stock often.

Why is it important to have a plan for both people and pets?

Pet owners have additional challenges when an evacuation is required, and share a natural instinct to not leave pets behind. Personal, community and state plans to support animal evacuation and sheltering are essential in protecting both people and pets.

Who is responsible for your pets?

You are the person responsible for your pets.

Where can I take pets if I'm evacuated?

Make a list of friends and family who would be willing to take your pets on a temporary basis. Other locations include veterinary hospitals, boarding kennels and public evacuation shelters. Some hotels allow pets (www.petswelcome.com).

Can my pet stay with me if I go to a public evacuation shelter?

Pet owners should evacuate with their animals whenever possible. Many communities are working on plans to co-locate temporary emergency animal shelters near public evacuation shelters. This means that in some cases, depending on resource availability, animals would be staying near their owners, but not sharing the same space. Owners may be expected to help care for their animals at such shelters. Depending on circumstances, it may be more feasible for the community to shelter pets at local animal facilities, such as animal shelters, kennels or veterinary hospitals.

What if I have a service animal?

Service animals are animals that provide assistance for a medical disability. They are not considered to be pets and will be allowed to stay with their owners.

What if I'm not at home when my area is evacuated?

- Create a "buddy plan" with nearby relatives, friends or neighbors to help each other with animal evacuation. Make sure your "buddy" has written permission to care for your animals and access to your pet emergency kit and kennels.
- If you need assistance with pet evacuation you may contact the local animal control agency or humane society to request evacuation assistance for your pets as soon as possible.

- Place a clearly visible window sticker to indicate the type and number of pets. Make sure to keep this up to date as inaccurate information could endanger fire/emergency personnel.

How should I prepare my pets?

- Keep pets up to date on preventive healthcare.
- Keep copies of all vaccination/health records.
- Record contact information for your veterinarian.
- Identify your pets:
 - Microchip implantation is an excellent way to identify pets, but make sure the chip is registered to your current address.
 - Photographs of you with your pet.
 - Collars or harnesses with identification tags.
- Give copies of essential identification information to someone out of the area.

How should I transport my pets?

Have one airline kennel or cage per pet. Mark the kennel with your name, address, phone and an alternate contact. Make sure kennels are large enough to allow your pet to stand up and turn around, and to accommodate the pet and food and water bowls. Familiarize your pets with sleeping in the kennel/cage. Kennels for cats should be large enough to accommodate a small litter box. Pillow cases will work for transporting cats in an emergency.

What if I have pets other than dogs and cats?

Pets such as rabbits, rodents, ferrets, hedgehogs, birds, reptiles, amphibians, fish and others will have specific needs. Make sure you have appropriate travel cages, bedding, special foods, along with environmental controls for those pets needing special heat and humidity conditions.



READY Pets CHECKLIST



- Pet food and water for at least three days
- Can opener, spoons
- Treats
- Medications
- Copies of up-to-date vaccination records
- Collars with tags and/or microchip information
- Photos of you with your pet (both digital and paper)
- Current sticker on house window with pet list for fire/emergency personnel
- Bowls
- Cat litter and litter pan
- Poop scooper
- Pet first aid kit
- Bedding
- Toys
- Leashes or harnesses
- Muzzle (if needed)
- Leather gloves and towels (for handling upset pets)
- Grooming supplies
- Paper towels, plastic trash bags and a bottle of spray cleaner/disinfectant
- Alcohol based hand sanitizer
- List of important animal emergency contacts (animal control, animal shelter, veterinarians, etc.)
- Other (add your unique items to the list)



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My READY Pets Important Info

Keep this form in your family
preparedness kit.



Emergency Contacts

Veterinarian.....
Animal Control.....
Owner's Cell Phone.....
Owner's Work Phone.....
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Evacuation Plan Details

1.....
2.....
3.....
4.....



Pet Shelter Options

Local Animal Shelter.....
Friends & Family.....
Pet Friendly Hotels.....
.....
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Neighbors & Friends with Pet Care Permission

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Out of Town Contact with Pet Information

Name.....
Phone.....
E-mail.....
Relationship.....

For more
information



Colorado Veterinary Medical Foundation
www.cvmf.org

Colorado State Animal Response Team
www.cosart.org

READYColorado
www.readycolorado.com

American Veterinary Medical Association
www.avma.org/disaster/default.asp

Pet Friendly Hotels
www.petswelcome.com

**Department of Homeland Security
Pet Preparedness**
www.ready.gov/america/getakit/pets.html

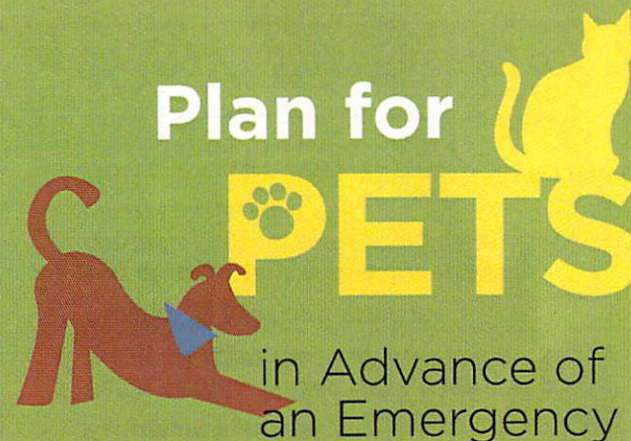
Colorado Red Cross
www.preparecolorado.org

CSU Extension
www.coloradodisasterhelp.colostate.edu



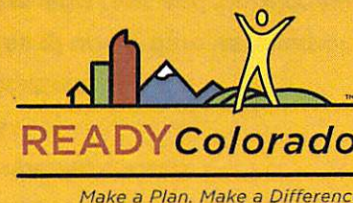
readycolorado.com

Plan for



in Advance of an Emergency

Animals need emergency
supplies too. Make a
plan for evacuating and
taking care of pets in the
event of a disaster.



readycolorado.com

**My READY Livestock
Important Info**

*Keep this form in
your family
preparedness kit.*

Emergency Contacts

Veterinarian.....
Animal Control.....
Owner's Cell Phone.....
Owner's Work Phone.....
.....

Evacuation Plan Details

1.....
2.....
3.....
4.....

Animal Shelter Options

Local Animal Shelter.....
Friends & Family.....

**Neighbors & Friends with
Animal Care Permission**

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**Out of Town Contact with
Animal Information**

Name.....
Phone.....
E-mail.....
Relationship.....



**For more
information**



Animal Emergency Management Program
ColoradoSART.org

American Veterinary Medical Association
avma.org/disaster/default.asp

Pet Friendly Hotels
petswelcome.com

DHS Pet Preparedness
ready.gov/america/getakit/pets.html

Red Cross
prepareColorado.org

CSU Extension
coloradodisasterhelp.colostate.edu

Colorado Division of Animal Industry
colorado.gov/ag/animals

The Extension Disaster Education Network
eden.lsu.edu

**Plan for
Livestock**



**in Advance of
an Emergency**

In the event of a
disaster you may
need to survive on
your own and take
care of your personal
livestock for at least
three days.



Make a Plan. Make a Difference.



Make a Plan. Make a Difference.



**American
Red Cross**

Mile High Chapter
denver-redcross.org



Governor's Office
of Homeland Security
colorado.gov/homelandsecurity



Colorado Veterinary
Medical Foundation
cvmf.org



citizencorps.gov



readycolorado.com

readycolorado.com

Q & A

Questions & Answers About READY Livestock

Why have a plan for personal livestock?

Thousands of Coloradans keep non-commercial livestock at their homes, including horses, donkeys, goats, llamas, alpacas, sheep, and poultry. Families with animals find it difficult to evacuate, and sometimes refuse to leave without their animals. Personal, community and state plans to support animal evacuation and sheltering are essential in protecting both people and animals. Plan for evacuating non-commercial livestock with your family whenever possible.

How should I prepare for livestock in emergencies?

- Teach horses to load—either own a trailer or arrange access to a trailer in case you have to evacuate.
- Make sure all are vaccinations are up-to-date. Follow through with other preventive healthcare recommended by your veterinarian.
- Have livestock identification.
 - Quality photographs
 - Brand inspection
 - Registration papers
 - Microchip number and registration
- Give copies of essential identification information to someone out of the area.

Where can I go with my livestock during a disaster?

Identify friends or relatives who could house livestock in the short term, along with fairgrounds or other livestock evacuation locations identified by local emergency management and local livestock organizations.

What if I'm not at home when the evacuation order is given?

Create a "buddy plan" with nearby relatives, friends or neighbors to help each other with animal evacuation. Include written permission for transport and care of your animals, and access to animal ID information and your animal emergency kit. If animals are stranded at your home during an emergency, contact local emergency management, law enforcement, or community animal agency to arrange for evacuation assistance.

If someone else has to evacuate my livestock, how will they know where to contact me?

Post in your barn area the number and types of animals, the location of your disaster kit, and your emergency contact information.

What should I know about preparing for winter storms in Colorado?

Always keep a two-week supply of feed on hand in the winter. Plan for an alternate source for watering livestock when power and/or water is disrupted:

- A cistern or large holding tank to store water.
- A generator (set up by an electrician) that can run a well. Many automatic watering systems will not work without power.
- An agreement with a neighbor with a well and generator to get water for your livestock.

Keep good winter gear on hand (boots, gloves, coat, snowshoes, coveralls), as well as snow removal equipment such as a plow or tractor.

How should I prepare my livestock facility?

- Keep a fire extinguisher in your barn area.
- If you have a barn fire, lead horses to safety if possible; tie them securely away from the barn (frightened horses may try to run back into the barn).
- Provide fire mitigation and defensible space in, and around, corrals or pastures.
- Have a plan for moving stock to higher ground if animal areas are within a flood plain.

What do I need to know about biosecurity?

Biosecurity means adopting practices that prevent the introduction or spread of disease agents. Potential emergencies include the spread of livestock diseases that can impact animal health, livestock agriculture and public health. All livestock owners should familiarize themselves with recommended biosecurity practices to ensure animals are not infected during a disease outbreak. Find more information on biosecurity from these resources:

- **Colorado Division of Animal Industry**
colorado.gov/ag/animals
- **The Extension Disaster Education Network**
eden.lsu.edu/
- **United States Department of Agriculture**
www.aphis.usda.gov/animal_health/
- **USDA Biosecurity for the Birds**
www.aphis.usda.gov/vs/birdbiosecurity/
- **Center for Food Security and Public Health**
www.cfsph.iastate.edu/

READY Livestock CHECKLIST

- At least three days of hay and/or other feed, and water
- Halters and lead ropes
- Livestock first aid kit
- Hoof care and grooming tools
- Water and feed buckets
- Registration papers & brand inspection cards
- Copies of veterinary records
- Medications
- Fly spray
- Horse blanket
- Tack (in order to exercise your horse)
- Muck bucket, rake and shovel
- List of animal emergency contacts (animal control, animal shelter, veterinarians)
- Other (add your unique items to the list)

