

FINAL

**Woodside Park Units 2, 3 and 4 HOA  
Minutes of Special Meeting of the Board of Directors  
January 23, 2014**

**Present:** Jackie Brutout (Treasurer), Kathy Lower (Secretary), Terry Hylland, Ed Samberg and Don Haner. **Absent:** Linda Perry. **Also present:** Cathy Banks. The meeting was held at the Brutout residence and was called to order by Chair Pro Tem Jackie Brutout at 7:03 p.m.

**Quorum:** Established.

**Purpose of the Meeting:** The purpose of the meeting was to accept the resignation of President Tanya Buck and to address how to proceed in light of her resignation.

**Approval of Minutes:** Consideration of the minutes of the January 18, 2014 board meeting was tabled until our next meeting.

**Treasurer's Report:** No report.

**Old Business**

**Spring General Meeting:** Jackie Brutout offered to collect all HOA equipment and supplies now stored at the Haner residence. She confirmed that Geri Hylland will handle refreshments for the April 5 General Meeting and Dave Brutout will handle posting the signs for the meeting and other events.

**Annual Picnic:** Kathy Lower had reported to the Board by email prior to this meeting that our preferred date of July 26 does not conflict with Bailey Days. Jackie reported that she has applied for a permit for that date.

**Banners:** We have one main sign for all HOA events, to be supplemented by smaller banners attached to the main sign advertising each individual event. The individual banners need to be ordered at Staples (which is familiar with our needs from past experience).

**Dues Cards:** Cathy Banks went above and beyond the call of duty and oversaw the printing of 2014 dues cards at Staples, which she brought to the meeting. Jackie Brutout offered to attach address labels and postage and get the cards into the mail.

**New Business**

**Vacancy in the Office of President:** Cathy Banks offered to retrieve all HOA materials previously transferred to Tanya Buck, including but not limited to the HOA insurance policy; 2013 records; and Equestrian Center records. Under our Bylaws the office of President must be filled by election at a General Meeting of the membership. Candidates must be Class A members of the Association. Our plan is to present any candidates to the membership at the April 5, 2014 meeting. After discussion of possible candidates the Board

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decided to ask past President Bob Banks to draft an email to all residents of Woodside Units 2, 3 and 4 noting the vacancy and requesting expressions of interest in the post. He will circulate a draft to the board before distributing it. We set a deadline of February 15, 2014 for responses, which may be directed to either Jackie Brutout or Kathy Lower.

**Adjournment: MOTION** made, seconded and approved unanimously to adjourn at 8:45 p.m.

*/s/ Kathy Lower*  
Secretary